

DeForest Windsor Fire & EMS District Board Meeting

December 2, 2020 5:00pm

DeForest Windsor Fire and EMS Department 110 S. Stevenson St.

Please join my meeting from your computer, tablet or smartphone.

<https://bluejeans.com/3522770498?src=calendarLink>

Phone dial in 1.408.419.1715

Access code: 352 277 0498

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) **Call Meeting to Order and Roll Call-** The meeting was called to order at 5:00pm by President Blau. All members were present

Present were: Judd Blau-Village of DeForest, Bob Wipperfurth-Village of Windsor, Don Madelung-Village of Windsor, Colleen Little- Village of DeForest, Chief LaFeber, Officer Manager Mooney

- 2) **Recitation of the Pledge of Allegiance-** Led by Chief LaFeber
- 3) **Appearances Before the Board-N/A**
- 4) **Approve Minutes:**
 - a) **November 4, 2020-** Motion to approve by Wipperfurth, second by Little. Motion carried 4-0.
- 5) **Finance:**
 - a) **Review and Approve Invoices Paid 11/1/2020-11/30/2020-** Motion to approve by Little, second by Madelung. Motion carried 4-0.
 - b) **Review and Approve Fund/Account Balances-** Motion to approve by Wipperfurth, second by Madelung. Motion carried 4-0.
 - c) **Sinking Fund/Equipment Purchasing-** N/A
- 6) **Chief LaFeber's Monthly Report/Action Items:**
 - a) **Call Update-** November there were 144 calls for service. This is up from 2019 where calls for service was at 118. Year to date calls are sitting at 1,478 and should be on track to having 1,600 calls for service for the year. Turn out times are still at 2 minutes and 38

seconds with a response time of 8 minutes and 12 seconds. Only problem we currently have for 2021 is going from 8 EMS teams down to 5 EMS teams.

b) 2020 Budget Update- 2020 budget should come in fine for the end of the year. Labor is well under budget which financially is good, but the department is also short on members. Revenue will be roughly around \$150,000 over budget.

c) State of Emergency Update- Not much has changed. We are still in a high-risk environment. Supplies are still looking good as well with a good back stock. The station was deep cleaned, the UV light has been delivered and is being used daily, mask policy is still in place, and we have a received a new decontamination spray that we use for the station.

7) Old Business:

a) Radios- New radios have been ordered and should be delivered by the end of the month. Once received, it should take about another month to get them programmed and put in place. Judd Blau asked if we program the radios ourselves or if we go somewhere else for them. Chief LaFeber responded that we take the radios to the Madison Radio Shop and they do the programming for us.

8) New Business:

a) Truck Delivery- Pick up of the new truck will be in the next couple of days. Training will be held for about a month before it us up and running and in service. Currently the total truck purchase is under budget but still have a lot of things to put together for the new engine truck. Chief LaFeber is also looking for permission from the board to liquidate the old Engine. Motion to approve by Madelung, second by Wipperfurth for discussion. Wipperfurth asked if we are liquidating 2 trucks or just 1. Chief LaFeber responded with that we have liquidated 2 trucks this year, the squad, and the current engine that will be liquidated. Motion carried 4-0.

9) Future Agenda Items- Election of officers

10) Schedule for Upcoming Meeting(s)- January 6, 2021 @ 5:00pm, February 3, 2021 @5:00pm

11) Adjournment- Motion to adjourn by Wipperfurth, second by Little. Motion carried 4-0 and the meeting adjourned at 5:12pm.

Respectfully Submitted,
Lindsey Mooney