

**VILLAGE OF WINDSOR
VILLAGE BOARD RESOLUTION 2020-29**

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND
ADMINISTRATOR TO HAVE JOINT EXECUTIVE AUTHORITY TO IMPLEMENT
NECESSARY MEASURES IN RESPONSE TO COVID-19 PANDEMIC**

WHEREAS, the very contagious strain of the coronavirus, named COVID-19, over recent months has caused serious illness and deaths in individuals worldwide, including Dane County; and

WHEREAS, the scope of the COVID-19 pandemic is currently unknown and the number of infections is likely to increase, with the potential for a significant and sudden increase in such infections; and

WHEREAS, the primary focus in addressing the COVID-19 pandemic is on containing the spread of the disease by minimizing the likelihood of contact between infected persons and non-infected persons; and

WHEREAS, it is in the public interest of the Village to provide essential services to Village residents and curtail those non-essential services that increase the risk of infection of Village staff and those with whom they come into contact; and

WHEREAS, the Village Board has determined that it is necessary, in order to protect the health, safety and welfare of the public, that Village staff be prepared to take an active role in reducing the spread of the COVID-19 as knowledge continues to develop, by adapting its operations and programs to implement recommendations made from time to time by national, state and world medical experts; and

WHEREAS, the Village Board has determined that in order to make such adaptations in a timely manner, the authority to make decisions to implement operational and program changes must be delegated to the Village's administrative leadership; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Windsor does hereby authorize the Village President and Village Administrator to take such actions to modify Village staff operations and programs from time to time, as they deem reasonably necessary in light of the then-current level of known risk, including but not limited to:

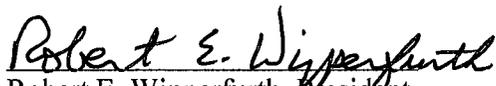
1. Providing public information regarding COVID-19 and its effects on Village staff operations and programs to appropriate service providers.
2. Facilitating and encouraging the use of mail, digital communications, online options and other methods of conducting Village business that do not require face-to-face contact.
3. Canceling or suspending non-essential programs.
4. Authorizing refunds of registration fees, deposits or other payments made for

participation in programs that are canceled or suspended due to the COVID-19 pandemic.

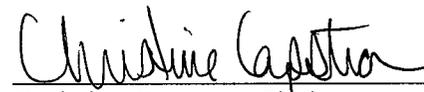
5. Authorizing Village staff, if practicable, to work remotely from home.
6. Limiting the hours of operation, or closing of, Village facilities and services.
7. Authorization to approve the payment of invoices.
8. Authorization to release emergency contingency funds if need for COVID-19 response.

The above and foregoing Resolution was duly adopted at a regular meeting of the Village Board of the Village of Windsor on March 19, 2020, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR


Robert E. Wipperfurth, President

Attested by:


Christine Capstran, Clerk