

**VILLAGE OF WINDSOR
RESOLUTION 2020-42**

**RECOMMENDING APPROVAL OF A CERTIFIED SURVEY MAP FOR A LOT LINE ADJUSTMENT
BETWEEN LOTS 5 & 6 OF THE PLAT OF OAK SPRINGS (4513 & 4519 Oak Springs Circle),
VILLAGE OF WINDSOR**

WHEREAS, Keith Hagey (the "Petitioner") has requested approval of a Certified Survey Map for a lot line adjustment between lots 5 & 6 of the Plat of Oak Springs (4513 & 4519 Oak Springs Circle); and

WHEREAS, the Village Director of Planning / Zoning Administrator has reviewed the Petitioner's request and prepared a Staff Report dated May 29, 2020 (the "Staff Report") recommending approval, subject to certain conditions specified in the Staff Report; and

WHEREAS, the Village of Windsor Plan Commission held a public hearing regarding the request on May 14, 2020; and

WHEREAS, the Plan Commission recommended approval of the Certified Survey Map in Plan Commission Resolution 2020-05; and

WHEREAS, following review of information presented at the Plan Commission meeting, public hearing, and the Staff Report, the Village Board approves the Certified Survey Map subject to the conditions specified in the Staff Report and as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Windsor as follows:

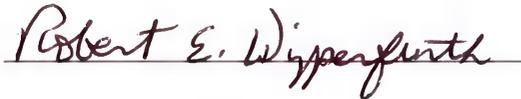
The Village of Windsor Board approves of the Certified Survey Map request for Keith Hagey located at 4513 and 4519 Oak Springs Circle, subject to the following conditions:

1. The Petitioner shall address the Staff Comments set forth in this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
2. The Petitioner shall address the Policy Comments/ Concerns set forth in this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
3. The Petitioner shall satisfy all conditions of approval by the Village and any other approving authorities and shall thereafter promptly record the Certified Survey Map with the Dane County Register of Deed's Office.
4. The Village of Windsor shall waive the requirement for Fees in Lieu of Land pursuant to Sec. 38-636 of the Windsor Code of Ordinances. The Certified Survey Map does not create any new or additional lots.
5. The Village of Windsor shall waive the requirement for Fees for Initial Improvement of Parkland pursuant to Sec. 38-638(e) of the Windsor Code of Ordinances. The Certified Survey Map does not create any new or additional lots.

6. The Petitioner shall promptly reimburse the Village for all costs and expenses incurred by the Village in connection with the review and approval of the Certified Survey Map, including, but not limited to, the cost of professional services incurred by the Village for the review and preparation of required documents, attendance at meetings or other related professional services.
7. The Village Board's approval of the Certified Survey Map expires one hundred-eighty (180) days from the date of adoption of this Resolution. Time is of the essence. If the Petitioner encounters an unforeseen development delay, as determined by the Zoning Administrator, the Zoning Administrator is authorized to extend the one hundred-eighty (180) day expiration, one time, up to an additional one hundred-twenty (120) days. If the Petitioner has not complied with all of the conditions prior to expiration, the approval shall be null and void and the matter will need to be resubmitted to the Village for review as an initial application.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor held on June 4, 2020, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR



Robert E. Wipperfurth, Village President

Attested by:



Christine Capstran, Village Clerk

INCORPORATED BY REFERENCE:

Staff Report

Petitioner Application

Plan Commission Resolution 2020-05



Windsor

Growing Forward

STAFF REPORT

To: Village of Windsor Board
Cc: Robert Wipperfurth, Tina Butteris, Christine Capstran & William Cole
From: Amy Anderson Schwappe, Davis Clark, & Jamie Rybarczyk
Rpt Date: May 29, 2020
Mtg Date: June 4, 2020
Submtl Date: March 17, 2020
Aprvl Date: N/A
Re: Hagey Lot Line Adjustment CSM

BACKGROUND:

Petitioner: Keith Hagey
Property Owner: Carol Ann Hagey Trust
Address: 4513 and 4519 Oak Springs Circle
Taxkey: 196/0910-191-6041-0; 196/0910-191-6048-0; 196/0910-191-6056-3
Area: 0.88 acres (calculated from Certified Survey Map)
Existing Zoning: R-1; Single Family Residential District
Proposed Zoning: N/A
Future Land Use: Traditional Single Family Residential

REQUEST:

The Petitioner requests approval of a Certified Survey Map for a lot line adjustment in order to accurately reflect the property boundaries adjusted by a Warranty Deed recorded in 1983.

See Exhibit A for additional information regarding the Development Review Application.

OVERVIEW:

The Petitioner is rectifying, by Certified Survey Map, a property boundary adjustment between Lots 5 and 6 of the Plat of Oak Springs. The Warranty Deed which transferred a triangular piece of property from the owners of Lot 6 to the owners of Lot 5 was recorded in 1983.

STAFF COMMENTS – PLANNING, ZONING & DEVELOPMENT:

The Planning, Zoning & Development Department provides the Village Board with the following comments:

1. Ch. 38: Planning & Development and Wis. Stats. Ch. 236
The Petitioner shall address the following technical comments of the Certified Survey Map:
 - a. All Sheets shall be signed & sealed.
 - b. Sheet 1 of 2

- Revise to “Certified Survey Map No. _____” at the top of the page.
 - Revise Oak Springs Road to Oak Springs Circle.
 - Provide a North Arrow and state the Basis of Bearings.
- c. Sheet 2 of 2
- Revise to “Certified Survey Map No. _____” at the top of the page.
 - Add legal description under Certified Survey Map No. _____, as per Page 1.
 - Provide Plan Commission certificate.
 - Add “and Village of Windsor Code of Ordinances and Subdivision Regulations” after “Chapter 236.34 of Wisconsin Statutes” in Surveyor’s Certificate.

POLICY COMMENTS/CONCERNS:

Staff provides the Village Board with the following policy comments/concerns which require further discussion and action:

1. The Village of Windsor shall waive the requirement for Fees in Lieu of Land pursuant to Sec. 38-636 of the Windsor Code of Ordinances. The Certified Survey Map does not create any new or additional lots.
2. The Village of Windsor shall waive the requirement for Fees for Initial Improvement of Parkland pursuant to Sec. 38-638(e) of the Windsor Code of Ordinances. The Certified Survey Map does not create any new or additional lots.

PLAN COMMISSION RECOMMENDATION:

On May 14, 2020 the Plan Commission recommended to the Village Board approval of the Certified Survey Map request for Keith Hagey located at 4513 and 4519 Oak Springs Circle by Plan Commission Resolution 2020-05.

Exhibit C provides the Plan Commission’s unofficial meeting minutes for the Petitioner’s application.

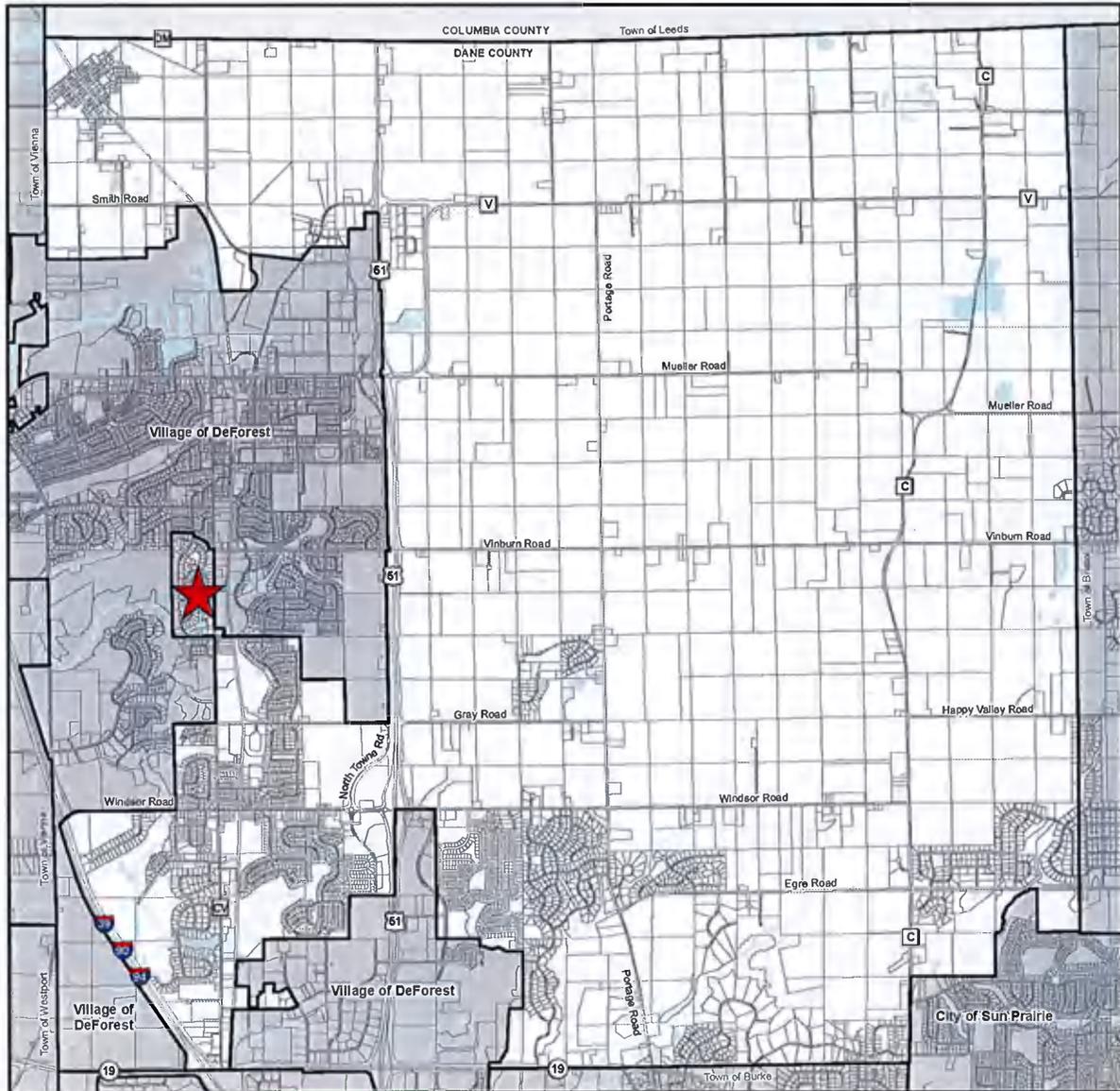
STAFF RECOMMENDED CONDITIONS:

Staff recommends any approval be subject to the following conditions:

1. The Petitioner shall address the Staff Comments set forth in this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
2. The Petitioner shall address the Policy Comments/ Concerns set forth in this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
3. The Petitioner shall satisfy all conditions of approval by the Village and any other approving authorities and shall thereafter promptly record the Certified Survey Map with the Dane County Register of Deed’s Office.
4. The Village of Windsor shall waive the requirement for Fees in Lieu of Land pursuant to Sec. 38-636 of the Windsor Code of Ordinances. The Certified Survey Map does not create any new or additional lots.
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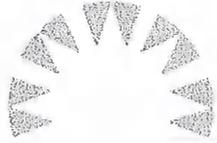
6. The Petitioner shall promptly reimburse the Village for all costs and expenses incurred by the Village in connection with the review and approval of the Certified Survey Map, including, but not limited to, the cost of professional services incurred by the Village for the review and preparation of required documents, attendance at meetings or other related professional services.
7. The Village Board's approval of the Certified Survey Map expires one hundred-eighty (180) days from the date of adoption of this Resolution. Time is of the essence. If the Petitioner encounters an unforeseen development delay, as determined by the Zoning Administrator, the Zoning Administrator is authorized to extend the one hundred-eighty (180) day expiration, one time, up to an additional one hundred-twenty (120) days. If the Petitioner has not complied with all of the conditions prior to expiration, the approval shall be null and void and the matter will need to be resubmitted to the Village for review as an initial application.

LOCATION MAP:



EXHIBITS:

- A. Development Review Application
- B. 500' Public Notice
- C. Plan Commission Unofficial Meeting Minutes from May 14, 2020



Windsor

Growing Forward

Development Review Application

Acknowledgement of Understanding

The Petitioner, Property Owner, and Agent have reviewed and understand the Village of Windsor Code of Ordinances as it relates to the Development Review Application, Supplemental Information, and Technical Specifications required for the Development Review Request.

The Petitioner, Property Owner, and Agent understand that an Administrative Fee and Escrow Fee will be charged for review of the Development Review Request by the Village staff and professional consultants, and payment must be submitted with the Development Review Request.

Property Information	
Location / Address: 4513 Oak Springs Circle	
Taxkey Number: 196/0910-191-6041-0; 196/0910-191-6048-0; 196/0910-191-6056-3	
Area: 0.88 acres	

Petitioner	
Name: Keith Hagey	
Address: 110 River Street	
City, State, Zip Code: Pardeeville, WI 53954	
Phone: 608-837-6198	Residence / Business / Cell
Email:	
Signature:	

Property Owner	
Name: Carol Ann Hagey Trust C/O Keith Hagey	
Address: 110 River Street	
City, State, Zip Code: Pardeeville, WI 53954	
Phone: 608-837-6198	Residence / Business / Cell
Email:	
Signature:	

Agent	
Name: Birrenkott Surveying Inc. - Bryan Stueck	
Address: P.O. Box 237	
City, State, Zip Code: Sun Prairie, WI 53590	Birrenkott Surveying Phone Number: 608-837-7463
Phone: 608-837-6198	Residence / Business / Cell
Email: bstueck@birrenkottsurveying.com	
Signature: <i>Bryan Stueck</i> - AGENT FOR BIRRENKOTT SURVEYING	

Development Review Application

Development Review Request

The Petitioner must submit one electronic file (PDF format) of the Development Review Application and Supplemental Application Information to the Director of Planning/Zoning Administrator at amy@windsorwi.gov no less than thirty (30) days prior to the Village of Windsor meeting. The Village Plan Commission typically meets the second Thursday of every month, the Village Board typically meets the first Thursday of every month, both at 5:00 p.m. at the Village Municipal Building, 4084 Mueller Road, DeForest, WI 53532.

Development Review Request	Application		
	Fee	Escrow (Min)	Escrow (Max)
<input type="checkbox"/> Comprehensive Plan Amendment	\$300	\$1,000	N/A
<input type="checkbox"/> Buildings and Building Regulations			
<input type="checkbox"/> Standard Site Plan Review	\$300	\$2,500	N/A
<input type="checkbox"/> Limited Site Plan Review	\$150	N/A	N/A
<input checked="" type="checkbox"/> Planning and Development			
<input type="checkbox"/> Concept Plan	\$150	N/A	N/A
<input type="checkbox"/> Preliminary Plat	\$300	\$1,000/lot	\$10,000/lot
<input type="checkbox"/> Final Plat	\$300	\$1,000/lot	\$10,000/lot
<input type="checkbox"/> Replat	\$300	\$1,000/lot	\$10,000/lot
<input checked="" type="checkbox"/> Certified Survey Map	\$150	\$1,000/lot	\$5,000/lot
<input type="checkbox"/> Condominium Plat	\$300	\$1,000/lot	\$10,000/lot
<input type="checkbox"/> Zoning Districts			
<input type="checkbox"/> Zoning Map and/or Ordinance Amendment	\$150	\$1,000	N/A
<input type="checkbox"/> Conditional Use Permit	\$150	\$1,000	N/A
<input type="checkbox"/> Planned Unit Development	\$300	\$2,500	N/A
<input type="checkbox"/> Sign	\$100	N/A	N/A
<input type="checkbox"/> Zoning Variance	\$150	\$1,000	N/A
<input type="checkbox"/> Nonmetallic Mining Operations			
<input type="checkbox"/> Processing Facility License	\$250	\$5,000	N/A
<input type="checkbox"/> Mining Registration License	\$250	\$500	N/A
<input type="checkbox"/> Mining Operator's License	\$250	\$5,000	\$10,000
<input type="checkbox"/> Other	\$150	T.B.D.	T.B.D.

Development Review Application

Supplemental Application Information

The Petitioner must submit one electronic file (PDF format) of the Supplemental Application Information per the below stated requirements. All questions regarding the Supplemental Application Information shall be directed to the Director of Planning/Zoning Administrator at amy@windsorwi.gov or (608) 888-0066.

The Windsor Code of Ordinances is located at www.windsorwi.gov/ordinances.

Development Review Request	Supplemental Application Information
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Refer to Windsor Comprehensive Plan: 2035 <input type="checkbox"/> Refer to Wis. Stats. 66.1001
<input type="checkbox"/> Buildings and Building Regulations	
<input type="checkbox"/> Standard Site Plan Review	<input type="checkbox"/> Refer to Ch 10, Art IX <input type="checkbox"/> Refer to Ch 52, Sec 52-101(3)
<input type="checkbox"/> Limited Site Plan Review	<input type="checkbox"/> Refer to Ch 10, Art IX <input type="checkbox"/> Refer to Ch 52, Sec 52-101(3)
<input checked="" type="checkbox"/> Planning and Development	
<input type="checkbox"/> Concept Plan	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 2, Sec 38-128
<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 3
<input type="checkbox"/> Final Plat	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 4
<input type="checkbox"/> Replat	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 5
<input checked="" type="checkbox"/> Certified Survey Map	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 6
<input type="checkbox"/> Condominium Plat	<input type="checkbox"/> Refer to Ch 38, Art IV, Div 10
<input type="checkbox"/> Zoning Districts	
<input type="checkbox"/> Zoning Map and/or Ordinance Amendment	<input type="checkbox"/> Refer to Ch 52, Art V, Sec 52-101(4)
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Refer to Ch 52, Art V, Sec 52-101(5)
<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Refer to Ch 52, Art V, Sec 52-101(6)
<input type="checkbox"/> Sign	<input type="checkbox"/> Refer to Ch 52, Art V, Sec 52-101(7)
<input type="checkbox"/> Zoning Variance	<input type="checkbox"/> Refer to Ch 52, Art V, Sec 52-101(8)
<input type="checkbox"/> Nonmetallic Mining Operations	
<input type="checkbox"/> Processing Facility License	<input type="checkbox"/> Refer to Ch 52, Sec 52-75 & Ch 55, Sec 55-4(2)
<input type="checkbox"/> Mining Registration License	<input type="checkbox"/> Refer to Ch 52, Sec 52-75 & Ch 55, Sec 55-4(3)
<input type="checkbox"/> Mining Operator's License	<input type="checkbox"/> Refer to Ch 52, Sec 52-75 & Ch 55, Sec 55-4(4)



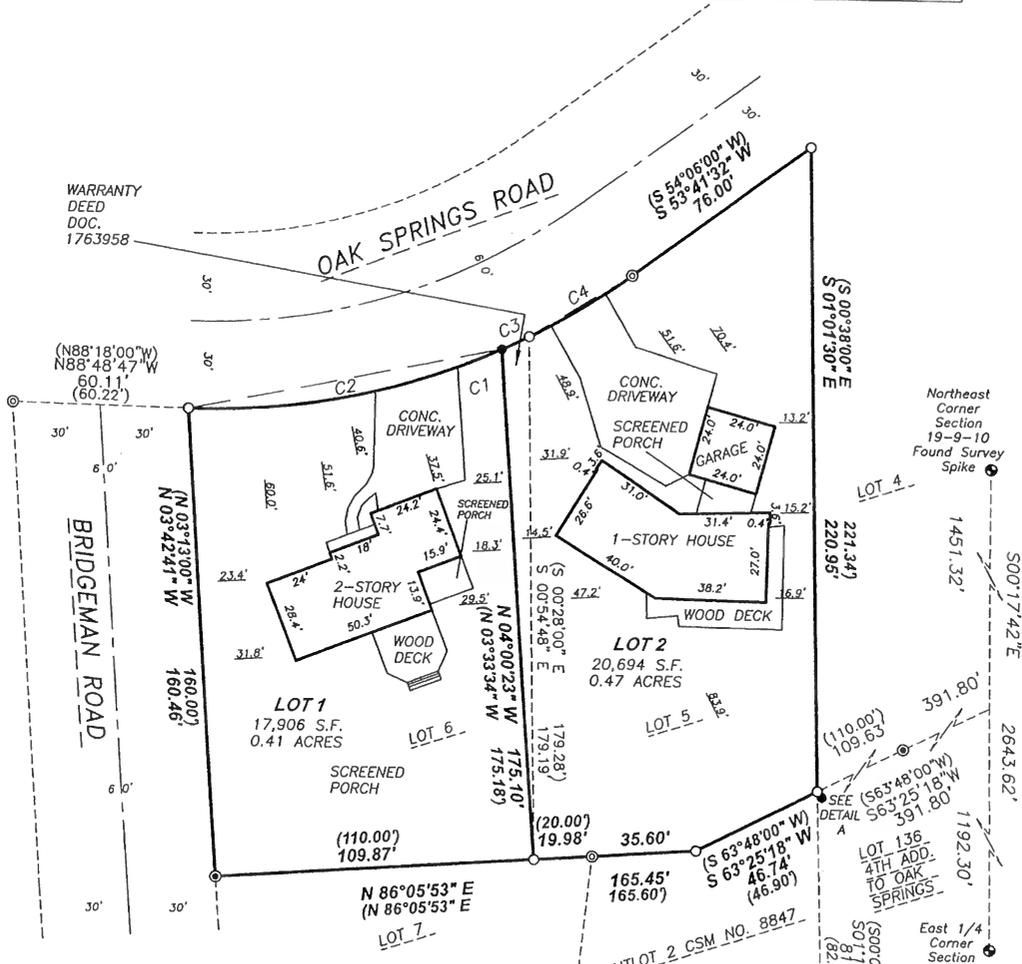
**BIRRENKOTT
SURVEYING, INC.**

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, WI. 53590
Phone (608) 837-7463
Fax (608) 837-1081

CERTIFIED SURVEY MAP

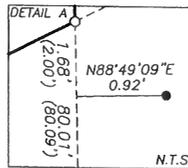
LOTS 5 AND 6, OAKS SPRINGS, LOCATED IN THE NORTHEAST 1/4
OF THE SOUTHEAST 1/4 OF SECTION 19, T9N, R10E, VILLAGE OF
WINDSOR, DANE COUNTY, WISCONSIN

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT BEARING-IN	TANGENT BEARING-OUT
C1	247.37'	162.34'	159.44'	N 72°29'34" E (N 72°54'00" E)	37°36'04"	S 88°42'24" E	N 53°41'32" E
C2	247.37'	110.92'	110.00'	N 78°26'50" E	25°41'31"	S 88°42'24" E	N 65°36'05" E
C3	247.37'	10.40'	10.40'	N 64°23'49" E (N 64°48'03" E)	2°24'31"	N 65°36'05" E	N 63°11'33" E
C4	247.37'	41.02'	40.97'	S 58°26'33" W (S 58°51'00" W)	9°30'01"	N 63°11'33" E	N 53°41'32" E

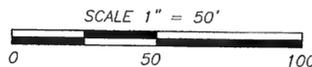


Legend:

- = Section Corner
- = Found 3/4" Iron Bar
- ⊙ = Found 1" Iron Pipe
- ⊙ = Found 1 1/4" Iron Bar
- = 3/4"x24" Iron Bar set
min.wt.=1.50#/ln.ft.



CERTIFIED SURVEY MAP NO. _____
VOLUME _____ PAGE _____
DOCUMENT NO. _____





CERTIFIED SURVEY MAP

DATED: March 13, 2020

Birrenkott Surveying, Inc.

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Surveyor's Certificate:

I, Daniel V. Birrenkott, hereby certify that this survey is in full compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owners listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

Daniel V Birrenkott, Professional Land Surveyor No. S-1531

Description:

Lots 5 and 6, Oaks Springs, Located in the Northeast ¼ of the Southeast ¼ of Section 19, T9N, R10E, Village of Windsor. Containing 38,600 square feet, or 0.88 acres.

Owners Certificate:

As owner, Carol A. Hagey Trust, It hereby certifies that it has caused the lands described on this Certified Survey Map to be surveyed, divided, and mapped as represented on this Certified Survey Map. The Certified Survey Map is required to be submitted to the Village of Windsor for approval.

Carol Ann Hagey Trust

Keith Hagey, C/O

State of Wisconsin)

Dane County) ss Personally came before me this _____ day of _____, 2020, the above-named Keith Hagey, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Dane County, Wisconsin.

My Commission Expires

Printed name

Owners Certificate:

As owners, Michael D. and Elaine M. Wilson, we hereby certify that we has caused the lands described on this Certified Survey Map to be surveyed, divided, and mapped as represented on this Certified Survey Map. The Certified Survey Map is required to be submitted to the Village of Windsor for approval.

Michael D. Wilson

Elaine M. Wilson

State of Wisconsin)

Dane County) ss Personally came before me this _____ day of _____, 2020, the above-named Michael D. and Elaine M. Wilson, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Dane County, Wisconsin.

My Commission Expires

Printed name

Village of Windsor Approval Certificate

This Certified Survey Map and road dedication is hereby acknowledged, accepted and approved for recording by the Village Board of the Village of Windsor, action of _____.

Dated _____

Christine Capstran, Clerk, Village of Windsor

Surveyed for:

Carol Ann Hagey Trust
C/O Keith Hagey
110 River Street
Pardeeville, WI 53954
(608)-837-6198

Surveyed: TAS
Drawn: BTS
Checked: DVB
Approved: DVB
Field book: 377/1-2
Tape/File: J:\2019\Carlson
Sheet 2 of 2
Office Map No.: 191030

Notes: Utilities Easement: No poles or buried cables are to be placed on any lot line or corner.

The disturbance of a survey stake by anyone is in violation of Section 236.32 of Wisconsin Statutes.

Wetlands, if present, have not been delineated.

This survey is subject to any and all easements and agreements both recorded and unrecorded.

This survey shows no above-ground improvements. No guarantee is made for below-ground structures.

Register of Deeds Certificate:

Received for recording this _____ day of _____, 2020

at _____ o'clock ____ m and recorded in Volume _____ of Certified Survey

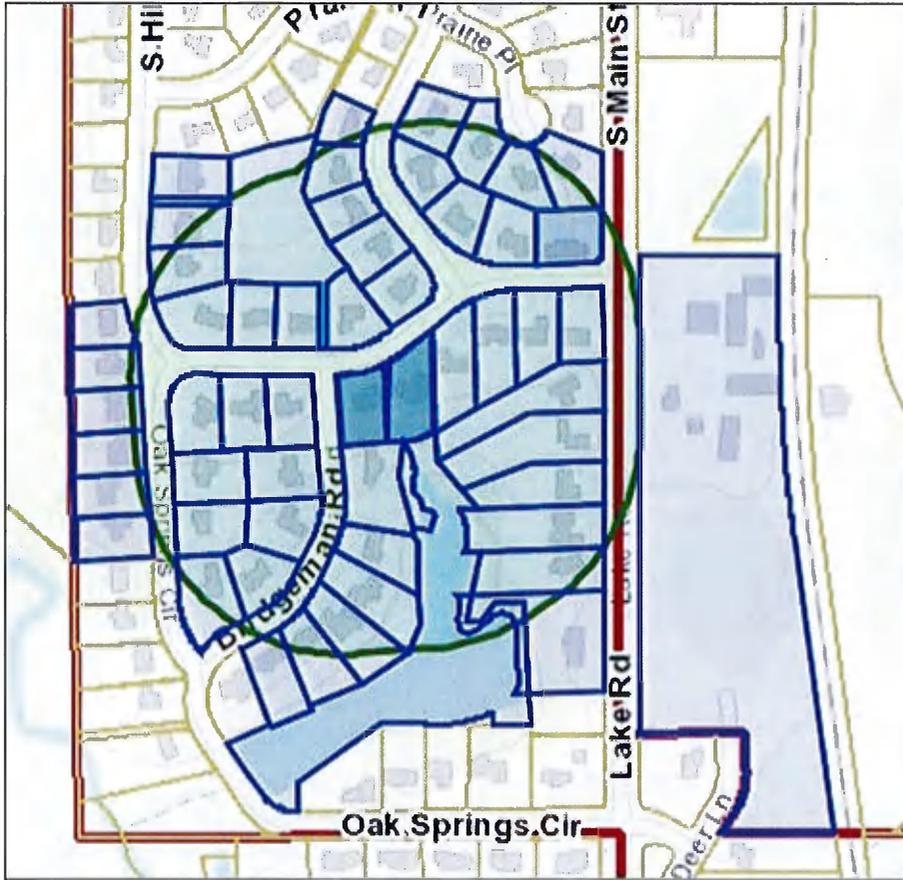
Maps of Dane County on Pages _____.

Kristi Chlebowski, Register of Deeds

Document No. _____

Certified Survey Map No. _____, Volume _____, Page _____

EXHIBIT B: 500 Foot Notice



Parcel #	Name	Address	City, State, Zip	Duplicate
91019162212	AARON C KNUPPEL & TARA A KNUPPEL	4559 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019163202	ALEC D SMITH & KARA SMITH	4546 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019161660	ALEX JR TYMS & MICHELLE TYMS	7041 BRIDGEMAN RD	DEFOREST, WI 53532	
91019163533	BRADLEY J SCHMIDT & SHANNON E SCHMIDT	4420 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019161446	BRADLEY K WACHOWIAK & MARGARET M WACHOWIAK	7029 BRIDGEMAN RD	DEFOREST, WI 53532	
91019162874	BRENDA KUBASIK	4558 OAK SPRINGS DR	DEFOREST, WI 53532	
91019106569	C JUNE THAYER	4428 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019161884	CAROL NODDINGS EICHINGER	4533 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019161115	COLLIN T LYNCH & JEAN F MOELLER	7022 BRIDGEMAN RD	DEFOREST, WI 53532	
91019161553	CONSTANCE L VITENSE	7035 BRIDGEMAN RD	DEFOREST, WI 53532	
91019163757	CRAIG A STIEMKE & KATIE M STIEMKE	4512 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019163640	Current Owner	10722 W WHEATRIDGE DR	SUN CITY, AZ 85373	
91019163097	Current Owner	4550 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019162105	Current Owner	4555 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019163426	DANIEL R KNUTESON & SUZANNE K KNUTESON	4502 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019160787	DARCY LOHR & RHONDA WINKERS	7032 BRIDGEMAN RD	DEFOREST, WI 53532	
91019163864	DAVID C ARNOLD & MICHELLE O ARNOLD	4520 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019162981	DAVID M LAVOLD & MARY C LAVOLD	4554 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019161777	DENNIS J LARSON & DIANE L LARSON	7045 BRIDGEMAN RD	DEFOREST, WI 53532	
91019161008	DIANNE RIDER	6516 CONSERVANCY CT	DEFOREST, WI 53532	
91019160125	DUANE TAMMIAGA & KAREN SCHMELZER	4499 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019174941	E DWIGHT SWEENEY & BETTY E SWEENEY	7035 LAKE RD	DEFOREST, WI 53532	
91019175057	ELAINE ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91019174414	ELAINE L ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91019175619	ELAINE L ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91019175726	ELAINE L ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91019175833	ELAINE L ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91020287504	ELAINE L ERICKSON	N20W26783 SAWGRASS LN	PEWAUKEE, WI 53072	*
91019174834	EMILIO STURINO & SANDRA A STURINO	7029 LAKE RD	DEFOREST, WI 53532	
91019106783	FRANCOIS A BLAWAT & ADELE L BLAWAT	4429 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019160018	GARY MOSESON & CAROL T MOSESON	4493 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019160670	GEORGE T SIDWELL & PAMELA A SIDWELL	7036 BRIDGEMAN RD	DEFOREST, WI 53532	
91019160410	HAGEY TR, CAROL ANN	110 RIVER ST	PARDEEVILLE, WI 53954	
91019100403	HELEN G MIHLSIMMER	7064 S HILL RD	DEFOREST, WI 53532	
91019175164	HERMAN A GREEN & LINDA K GREEN	7047 LAKE RD	DEFOREST, WI 53532	
91019161339	JAMES E LEE & JOAN M LEE	4563 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019106890	JAMES L MCCARTHY & SANDRA L MCCARTHY	4431 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019174727	JOHN P MAUTHE	7025 LAKE RD	DEFOREST, WI 53532	
91019160232	JOSEPH G GENTILLI & REBECCA A GENTILLI	4503 OAK SPRINGS CIR	WINDSOR, WI 53598	
91019163319	KELLY R WOMACK	6813 BOOTMAKER WAY	WINDSOR, WI 53598	*
91019163319	KELLY R WOMACK	6813 BOOTMAKER WAY	WINDSOR, WI 53598	*
91019164194	MARK J DEMINTER & DEBRA R DEMINTER	4540 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019100627	MARK S HEATH & SANDRA K HEATH	7076 SOUTH HILL RD	DEFOREST, WI 53532	
91019162767	MATTHEW KROGMAN & AMY MAY	4562 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019160563	MICHAEL D WILSON & ELAINE M WILSON	4519 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019106452	MICHAEL F PEDERSON & DONNA M PEDERSON	4432 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019100841	MICHAEL HOLZEM & ALEXIS GOEDJEN	7057 SOUTH HILL RD	DEFOREST, WI 53532	
91019197051	MICHAEL J BETHKE & MARTI L BETHKE	7020 BRIDGEMAN RD	DEFOREST, WI 53532	
91019100510	REUBEN J SWENSON & DONNA M SWENSON	7070 SOUTH HILL RD	DEFOREST, WI 53532	
91019160349	RICHARD B WEST & KELLIE R WILLARD WEST	4507 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019164087	ROBERT MAASS-KANE & REGINA MAASS-KANE	4534 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019160894	SCOTT A NETTUM & CELORIS B NETTUM	7030 BRIDGEMAN RD	DEFOREST, WI 53532	
91019106676	SHAWN J FELDMAN & EMILY M FELDMAN	4427 MEADOW WOOD CIR	DEFOREST, WI 53532	
91019106121	SHERI A SWOKOWSKI	4493 PRAIRIE PL	DEFOREST, WI 53532	
91019163971	THOMAS J GOLDSMITH & LISA A GOLDSMITH	4526 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019161991	THOMAS R GASNER & JUDITH ANN GASNER	4551 OAK SPRINGS CIR	DEFOREST, WI 53532	
91019106014	TIMOTHY M FISCHER & PATRICIA A FISCHER	4492 PRAIRIE PL	DEFOREST, WI 53532	
91019106238	VICKI M NEBL & JEFFREY L WELSCH	4499 PRAIRIE PL	DEFOREST, WI 53532	
91019160480	WALTER T HAGEY & CAROL A HAGEY	110 RIVER ST	PARDEEVILLE, WI 53954	
91019109217	WINDSOR, VILLAGE OF	4084 MUELLER RD	DEFOREST, WI 53532	

Village of Windsor Plan Commission Meeting
Thursday, May 14, 2020 at 5:00 PM
Windsor Municipal Building, 4084 Mueller Rd., DeForest, WI

MINUTES

1. CALL MEETING TO ORDER AND ROLL CALL

The meeting was called to order by Chairperson Wipperfurth at 5:00 P.M. Commissioners present included Brad Mueller, Tim Lange, Bill LeGore, Kay Hoffman, Jeff Heisig, and Dave Gaustad. Also in attendance was Amy Anderson Schweppe – Director of Planning / Zoning Administrator and Jamie Rybarczyk – Deputy Administrator / Director of Economic Development. The meeting was conducted via electronic videoconferencing/teleconferencing (Zoom).

2. ANNOUNCEMENTS

There were no announcements.

3. RECITATION OF THE PLEDGE OF ALLEGIANCE

The pledge was recited by all, led by Commissioner Mueller.

4. MINUTES FROM MARCH 12, 2020

Chairperson Wipperfurth called for a motion to approve the meeting minutes of March 12, 2020.

Commissioner Gaustad made the motion to approve the meeting minutes of March 12, 2020 as presented. The motion was seconded by Tim Lange. The motion passed 7-0.

5. PUBLIC HEARING

5.a. *Keith Hagey requests approval of a Certified Survey Map for a lot line adjustment located at 4513 Oak Springs Circle and 4519 Oak Springs Circle, in the Village of Windsor.*

Chairperson Wipperfurth opened the public hearing at 5:02 P.M.

Director of Planning / Zoning Administrator Schweppe presented the staff report regarding a Certified Survey Map request by Keith Hagey for 4513 Oak Springs Circle and 4519 Oak Springs Circle. Mike and Elaine Wilson, who reside at 4519 Oak Springs Circle, asked how the Certified Survey Map request impacted them. Director of Planning / Zoning Administrator Schweppe stated the Certified Survey Map memorializes the purchase of real estate between the properties which was done by Warranty Deed.

Chairperson Wipperfurth closed the public hearing at 5:08 P.M.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS*7.a. Election of Plan Commission Vice-Chairperson*

Chairperson Wipperfurth called for a nomination for Vice-Chairperson of the Plan Commission.

Commissioner Gaustad made the motion to nominate Bill LeGore for Vice-Chairperson of the Plan Commission. The motion was seconded by Tim Lange. The motion passed 7-0.

7.b. Keith Hagey requests approval of a Certified Survey Map for a lot line adjustment located at 4513 Oak Springs Circle and 4519 Oak Springs Circle, in the Village of Windsor.

Chairperson Wipperfurth called for a motion to approve Resolution 2020-05 for a Certified Survey Map request to adjust the lot line located at 4513 Oak Springs Circle and 4519 Oak Springs Circle in the Village of Windsor.

Commission Heisig made the motion to approve Resolution 2020-05. The motion was seconded by Bill LeGore. The motion passed 7-0.

8. ADJOURNMENT

Chairperson Wipperfurth called for a motion for adjournment.

Commissioner Lange made the motion for adjournment. The motion was seconded by Commissioner Mueller. The motion passed 7-0. The meeting adjourned at 5:12 P.M.

Respectfully submitted,

Amy Anderson Schweppe

Amy Anderson Schweppe
Director of Planning / Zoning Administrator

Jamie Rybarczyk

Jamie Rybarczyk
Deputy Administrator / Director of Economic Development