

**DeForest Windsor Fire & EMS District Board Meeting**  
**August 4, 2021 @ 4:00pm**  
DeForest Windsor Fire and EMS Department 110 S. Stevenson St.  
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

**Minutes**

- 1) **Call Meeting to Order and Roll Call-** The meeting was called to order at 4pm by President Wipperfurth. All board members were present with Jane Cahill Wolfgram joining remotely.

Present were: Bob Wipperfurth- Village of Windsor, Colleen Little- Village of DeForest, Don Madelung- Village of Windsor, Jane Cahill Wolfgram- Village of DeForest, Chief LaFeber, Office Manager Mooney

- 2) **Recitation of the Pledge of Allegiance-** Led by Madelung

- 3) **Appearances Before the Board-** N/A

- 4) **Approve Minutes:**

a) **July 7, 2021-** Motion to approve by Madelung, second by Little. Motion carried 4-0.

b) **July 13, 2021-** Motion to approve by Madelung, second by Little. Motion carried 4-0.

- 5) **Finance:**

a) **Review and Approve Invoices Paid 7/1/2021-7/31/2021-** Motion to approve by Little, second by Madelung. Motion carried 4-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve by Cahill Wolfgram, second by Madelung. Motion carried 4-0.

c) **Capital Fund/Equipment Purchasing-** Turn out gear, website design, and privacy curtains were all purchased under the capital fund.

- 6) **Chief LaFeber's Monthly Report/Action Items:**

a) **Call Update-** We had 151 calls for service for the month of July. This number is down from last year, with the number being at 162 calls for service in 2020. We were down an ambulance for the entire month only running with one ambulance. Response times was 2 minutes and 40 seconds which was a little slower than last month.

- b) **2021 Budget Update-** Everything is looking good with having a great month. Looking at about \$208,000 to the good at the end of the year. Cahill Wolfgram asked Chief LaFeber if we have seen any cases with the surge of the Delta Variant with Covid. Chief LaFeber stated that we have not had any reports of cases at this time.

7) **Old Business:**

- a) **2<sup>nd</sup> Station-** 2nd station went through DeForest with little to no hiccups. Cahill Wolfgram commented that the Village is in agreeance with moving forward with a second station and is giving their support on this idea.
- b) **Contracts for Towns-** Chief followed up with the Town of Vienna, and they would like Chief and/or President Wipperfurth to be at their September board meeting. Chief will be attending this meeting and President Wipperfurth will be able to attend as well.
- c) **2022 Budget-** Chief LaFeber talked more on the 2022 budget with the board members and showed a couple versions with a pay increase with adding a new paramedic and with a pay raise for our paid on call members.
- d) **Station Remodel-** Greg Hall is getting an architect out to looking at the current station with station remodel happening. The station design committee is back up and running again so they can start looking at prices and ideas for when the architect is ready for that information. The remodel will consist of new bedrooms, new bathrooms, and remodeling the day room.
- e) **Paid on Call Research- County Level-** Chief LaFeber and Chief Disalvo gathered more information at the boards request on how much volunteers get paid at different stations. A lot of the stations do not relate to us except for a couple such as Cambridge who is also at a Paramedic level for service.
- f) **Staffing Solutions-** With the station remodel, that will help us get more paid on call staff into the door. The two other solutions that we have been thinking about is starting the hiring process for a new paramedic position to add onto our existing three other full-time paramedics. The other solution is adding a pay raise for our paid-on call staff.

8) **New Business:**

- a) **Resolution for Roger Atkinson and Julie McHugh-** A motion to approve Roger Atkinson's resolution by Little, second by Cahill Wolfgram. Motion carried 4-0. A motion to approve Julie McHugh's resolution by Wipperfurth, second by Madelung. Motion carried 4-0.
- b) **Electric Vehicle Fires-** Wipperfurth has seen a couple news reports of electric vehicle fires. Chief LaFeber did some research on this topic and having a electric vehicle has a big risk of explosion, but more importantly, it has a big risk of fire growth. A fully engulfed electric vehicle on fire could take up to about 30,000 gallons of water to fully

put out the fire. Madelung asked if using foam would help suffocate the fire and Chief LaFeber stated that the foam we currently have would not help much with the fire.

**9) Future Agenda Items- N/A**

**10) Schedule for Upcoming Meeting(s)-** September 1, 2021, October 6, 2021, November 3, 2021, December 1, 2021. All meetings will be held at 4:00pm.

**11) Adjournment-** Motion to adjourn by Madelung, second by Little. Motion carried 4-0 and the meeting adjourned at 5:03pm.

Respectfully submitted,  
Lindsey Mooney