

DeForest Windsor Fire & EMS District Board Meeting
December 1, 2021 @ 4:00pm
DeForest Windsor Fire and EMS Department 110 S. Stevenson St.
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) Call Meeting to Order and Roll Call-** The meeting was called to order at 4:00pm by President Wipperfurth. All board members were present.

Present were: Bob Wipperfurth- Village of Windsor, Colleen Little- Village of DeForest, Jane Cahill Wolfram- Village of DeForest, Ed Wall- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) Recitation of the Pledge of Allegiance-** N/A

- 3) Appearances Before the Board-** N/A

- 4) Approve Minutes:**

- a) November 3, 2021-** Motion to approve by Cahill Wolfram, second by Little. Motion carried 4-0.

- 5) Finance:**

- a) Review and Approve Invoices Paid 11/1/2021-11/30/2021-** Motion to approve by Little, second by Wall. Motion carried 4-0.

- b) Review and Approve Fund/Account Balances-** Motion to approve by Little, second by Cahill Wolfram. Motion carried 4-0.

- c) Capital Fund/Equipment Purchasing-** Lights in car 3 were coded under capital, but we may now leave it in the budget with how the budget is looking at currently. More information on this will be brought the board at next months meeting.

- 6) Chief LaFeber's Monthly Report/Action Items:**

- a) Call Update-** Calls for EMS were at 112 vs 120. Fire calls were 29 vs 25. Overall, we are looking at 141 vs 145. Down 4 calls last month. Response times were 2.55 vs 2.39, 3.19 vs 2.29, and overall, 3.12 vs 2.48. Time increase in this is due to the time of day these calls came in. Revenue is being lost to Sun Prairie due to the large clusters of times calls

have been coming in at the same time. Due to this, Chief did some research on this and 18% of these calls were overlapping calls.

b) 2021 Budget Update- Budget for 2021 is looking good. As of right now, we are looking at coming in being under budget for the year, this is due to being short in payroll due to being short staffed, and benefits.

7) Old Business:

a) Station Remodel- Chief LaFeber had hard copies of the plans of the station remodel that he presented to the board.

8) Future Agenda Items- Election of officers

9) Schedule for Upcoming Meeting(s)- January 5, 2022, February 2, 2022, March 2, 2022. All meetings will be held at 4:00pm.

10) Adjournment- Motion to adjourn by Cahill Wolfgram, second by Wall. Motion carried 4-0 and the meeting adjourned at 4:47pm.

Respectfully submitted,
Lindsey Mooney