

**VILLAGE OF WINDSOR
VILLAGE BOARD RESOLUTION 2022-13**

APPROVAL OF PURCHASE OF COMPUTER EQUIPMENT AND UPGRADED MANAGED IT SERVICES

WHEREAS, the Village Board 2022 replacement schedule provided \$30,000 for the purchase of computer equipment; and

WHEREAS, the replacement fund has available funds to support the purchase of the computer equipment for \$22,790.85; and

WHEREAS, the Village Board finds it in the best interest to obtain increased Managed IT Services for \$945 per month for 10 months to be paid with a transfer from the Reserve Replacement Fund to the general of \$7,209.15 in 2022; and


WHEREAS, the Village Board has reviewed the relevant information and hereby approves the purchase of computer equipment and increased Managed IT Services, all as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Windsor that it hereby resolves as follows:


1. The Village Administrator is authorized to purchase the computer equipment for \$22,790.85 and to accept the increased Managed IT Services of \$945 per month.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor on January 20, 2022, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR


Robert E. Wipperfurth, President

Attested by:


Christine Capstran, Village Clerk

Incorporated by Reference:

Summary Sheet



SUMMARY SHEET

Meeting Date: January 20, 2022

Presenter & Contact Information: Tina Butteris
Tina@windsorwi.gov
608-888-0066

Title: Managed IT Services, IT Hardware and IT Software

Previous Action: N/A

Issue Summary: Village staff has been working with our IT service provider, JBC Business Technologies, for several months on a comprehensive review of the Village managed IT services, hardware and software.

As technology evolves, the risks associated with such technology has increased. Cybersecurity has become critical in operations. Insurance companies are requiring communities take steps to protect their systems and some are considering not covering security attacks.

In the review of the Village computer network, there are many opportunities for security improvement. JBC Business Technologies has put together a proposal for the Board to consider which will arm us with critical security measures. Any other IT company, on an ongoing basis, at no additional expense, can use the recommended security tools. This is important for the Village, as JBC Business Technologies will no longer be able to serve as the Village's IT consultant after 2022.

The proposed security tools include Multi-Factor Authentication (MFA), anti-virus, anti-ransomware tools, password management system, encryption, cloud backup, server backup – using 4 systems, etc.

The cost is broken down as follows:

1. Managed IT Services is \$2,135 per month, payable through the General Fund.
2. New server set up is \$15,700.45 and is included in the 2022 Reserve Replacement Budget.

3. Replacement of two laptops for \$4,089.94 and is included in the 2022 Reserve Replacement Budget (Jamie's and Tina's, all other laptops were replaced in 2021).
4. Replacement of the Firewalls for \$3,000.46, as they are at end of life, and is included in the 2022 Reserve Replacement budget.
5. Firewall monthly cost is \$105.00, payable through the General Fund.

Budget Impact: The Village budgeted \$30,000 for IT improvements and hardware for 2022 in the Reserved Replacement budget.

The advanced security measures is a recurring cost for the Village of \$2,240 per month (our current contract is \$1,474.98, this contract will be replaced with the new one, except for \$74.98 which is for two existing Firewalls that are now being changed Utility and Neighborhood Center). In addition, we will have the new firewalls monthly cost of \$105.00. The total operating cost increase per month is \$945.00 or \$9,450 over the agreement's 10 months.

The equipment purchase total is \$22,790.85 leaving a remaining balance of \$7,209.15 in the Reserve Replacement Fund. I recommend transferring these fund reserves to the General Fund for the advanced security measures for 2022. 2022 additional revenues or general fund reserves, depending on 2022-year end, fund the remaining \$2,240.85.

Staff Recommendation: Village Staff recommends proceeding with the proposed IT security enhancements.

Sample Affirmative Motion: Motion to approve Resolution 2022-13.

Attachments: