

**VILLAGE OF WINDSOR  
VILLAGE BOARD RESOLUTION 2022-98**

**APPROVAL OF BAXTER & WOODMAN WORK ORDER FOR  
THE MUNICIPAL CAMPUS PHASE 1 CERTIFIED SURVEY MAP**

**WHEREAS**, the Village of Windsor (the "Petitioner") have identified the need to complete a Certified Survey Map for Phase 1 of the Municipal Campus to combine the parcels purchased by the Village (the "Subject Property"); and

**WHEREAS**, the Village requested Baxter & Woodman (the "Engineer") to provide a Work Order to prepare the Certified Survey Map; and

**WHEREAS**, the Engineer has provided a Work Order (Project No. 221359.41) to perform said work for a Not-to-Exceed cost of \$4,600.00.

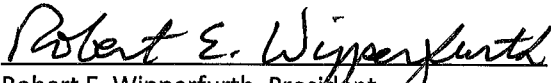
**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Windsor as follows:

1. Work Order (Project No. 221359.41) is approved with a Not-to-Exceed cost of \$4,600.00.

The Village President, Village Attorney and Staff are authorized to execute the same on behalf of the Village.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor held on November 17, 2022, by a vote of 4 in favor and 0 opposed.

**VILLAGE OF WINDSOR**

  
Robert E. Wipperfurth, President

**Attested by:**

  
Kadie Jo Butcheris, Deputy Clerk

**Incorporated by Reference:**

Baxter & Woodman Work Order (Project No. 221359.41)

**VILLAGE OF WINDSOR, WISCONSIN  
MUNICIPAL CAMPUS - PHASE 1  
LEGAL SURVEY SERVICES  
WORK ORDER**

**Engineer's Project No. 221359.41**

**Project Description:**

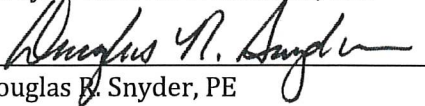
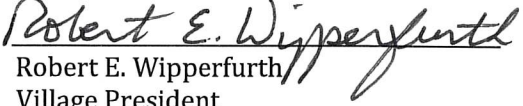

The Project includes legal survey services for the construction of Phase 1 of the Village of Windsor Municipal Campus. Specifically, the work includes providing a Certified Survey Map (CSM) for the combination of the 12 existing Village-owned properties into one parcel on the south side of Windsor Road.

**Engineering Services:**

The general provisions of this Work Order are enumerated in the Engineering Services Agreement between the Owner and Engineer dated February 17, 2022. Engineer shall provide the services set forth in Attachment A, attached hereto.

**Compensation:**

Compensation for the services will be in accordance with the Engineering Services Agreement dated February 17, 2022. The Owner shall pay the Engineer for the services performed or furnished under Attachment A, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$4,600**.

Submitted by: <b>Baxter &amp; Woodman, Inc.</b>	Approved by: <b>Village of Windsor, WI</b>
By: <u></u>	By: <u></u>
Title: Douglas B. Snyder, PE	Title: Robert E. Wipperfurth
Title: Vice President	Title: Village President
Date: <u>November 14, 2022</u>	Date: <u>November 17, 2022</u>
	Attest: <u></u>
	<del>Christine Capstran, Clerk</del> Kadie Jo Butters, Deputy Clerk

**Additional Comments and Conditions:** Phase 2 survey work will be performed under a separate work order. The Village will record the map with the County.

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## **Project Description**

The Project includes legal survey services for the construction of Phase 1 of the Village of Windsor Municipal Campus. Specifically, the work includes providing a Certified Survey Map (CSM) for the combination of the 12 existing Village-owned properties into one parcel on the south side of Windsor Road. See Exhibit A below.

## **Scope of Services**

1. LEGAL SURVEY
  - A. Create a legal description and CSM for the combination of the parcels for Phase 1 of the Project.
  - B. The existing right-of-way of Park Road will remain.
  - C. Research the viability of creating right-of-way for the new Windsor Street and include if necessary.
  - D. Perform research to find any existing utility easements on the 12 properties and include the vacation of the easements on the CSM.

### **Exhibit A**

