

**DeForest Area Joint Community Center Commission
Cornerstone Community Center
505 N. Main Street, DeForest, WI 53532**

**Regular Commission Meeting Minutes
April 9, 2024 4:00 p.m.**

1. Call to Order

President Monica Smith called the meeting to order.

2. Roll Call

Present:

President Monica Smith

Secretary/Treasurer Steve Ruegsegger

Commissioners: Randy Hanson, Adam Hanek, Denise Powell, Jacob Vehring

Absent:

Vice President Jan Steffenhagen-Hahn

Commissioner Anna Lezotte

Commissioner Louise Valdovinos

Also present:

Ex-Officio Officer Natalie Raemisch

Note Taker Cheryl Ksobiech

3. Pledge of Allegiance

Commissioner Adam Hanek led the Commission in reciting the Pledge of Allegiance.

4. Appearances

None

5. Announcements

None

6. Consent Agenda

a. Approval of the March 12, 2024 Meeting Minutes

The Commission reviewed the minutes from the last meeting, no corrections noted. Commissioner Jacob Vehring moved to approve minutes for the March 12 meeting minutes. Commissioner Randy Hansson seconded the motion and the motion passed unanimously, with Commissioner Adam Hanek abstaining.

b. Bills and Invoices

The Commission reviewed bills and invoices presented.

Commissioner Denise Powell moved to approve the bills and invoices. Secretary/treasurer Steve Ruegsegger seconded the motion and the motion passed unanimously.

7. Financial

a. Financial Reports

The Commission reviewed and discussed the financial reports. Executive Director Natalie Raemisch noted the annual audit is scheduled for Thursday this week.

Commissioner Jacob Vehring moved to approve the financial reports as presented.

Commissioner Adam Hanek seconded the motion and the motion passed unanimously.

b. Fund Transfers

None

c. Budget Amendments

None

8. Old Business

a. Organizational Structure

Raemisch updated the Commission on the discovery process underway. The lawyers are drafting language to add Chapter 184 status to the current Municipal Agreement. The document will then be submitted to WRS to assess if the agreement is acceptable to allow for continuation of WRS benefits. The results will then be shared with the municipal boards. If the result is positive the document will be submitted to the IRS to determine eligibility to apply for 5013c status. If WRS does not accept the language then the board will need to consider alternative structures. The discovery process regarding options for the future structure.

Commissioner Adam Hanek moved to change the name of the Commission to “Cornerstone Community Center Commission” replacing “DeForest Area Joint Community Center Commission.”, to be reflected in the revised municipal agreement. Commissioner Jacob Vehring seconded the motion and the motion passed unanimously.

b. HR/payroll/benefits-see handout

Raemisch shared research results thus far for potential scenarios for HR/payroll/benefits if the Center becomes its own entity. The Commission reviewed and talked about options presented. Research will continue, including getting quotes for services required.

No action taken, item remains on agenda.

9. New Business

None

10. Reports

a. President Report

President Monica Smith announced that Windsor has broke ground for the new municipal building and the upcoming ribbon cutting. The new space will include space available for Cornerstone use.

b. Executive Director Report

- Executive Director Report-April 2024
- Update on Program Coordinator position
- We ordered shirts for staff with new name
- We received our first online donation!
- Natalie plans to expand credit card offerings on our website
- Advocacy at the capital for older adults is happening next month
- Volunteer appreciation month-recognition
- Natalie has been working on writing grants and exploring opportunities for the Center.
- We continue to call Brookens to address leaks in the roof

c. Committee/Municipality Reports

No reports shared.

11. Meeting Dates/Agenda Items

- a. Next meeting date is Tuesday May 14, 2024 at 4:00 p.m.

12. Adjournment

Secretary/treasurer Steve Ruegsegger moved to adjourn the meeting. Commissioner Jacob Vehring seconded the motion and the motion passed unanimously.