

**VILLAGE OF WINDSOR  
VILLAGE BOARD RESOLUTION 2024-25**

**APPROVAL OF 2024-2025 DANE COUNTY BRIDGE INSPECTION AGREEMENT**

**WHEREAS**, in accordance with Wis. Stats. 84.17, all municipal bridges need to be inspected; and

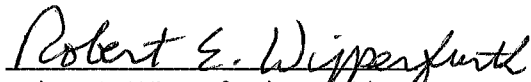
**WHEREAS**, the Village Board finds that the Village of Windsor has need to secure inspection services with a qualified consultant to inspect all Village of Windsor bridges as per WisDot and federal requirements; and

**WHEREAS**, Dane County is willing to contract for the performance of said inspections for municipalities throughout the county pursuant to a cooperative agreement and invoice the Village for the costs incurred for inspection of bridges in the Village.

**NOW THEREFORE, BE IT RESOLVED**, by the Village Board of the Village of Windsor that it hereby authorizes the execution of the agreement attached hereto as Exhibit A with the County of Dane for 2024-2025 bridge inspection services. The Village President, Village Attorney and Staff are authorized to execute the contract and all associated documents, as approved by the Village Attorney, on behalf of the Village.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor on March 7, 2024, by a vote of 5 in favor and 0 opposed.

**VILLAGE OF WINDSOR**

  
Robert E. Wipperfurth, President

**Attested by:**

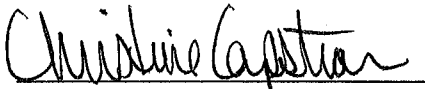
  
Christine Capstran, Clerk

EXHIBIT: A. Bridge Inspection Agreement



# DANE COUNTY HIGHWAY and TRANSPORTATION



County Executive  
Joe Parisi

2302 Fish Hatchery Road + Madison, Wisconsin 53713-2495  
Phone: (608) 266-4261 + FAX: (608) 266-4269  
<https://www.countyofdane.com/>

**TO: Dane County Municipalities**

**FROM: Brian J Rice, P.E., Highway Engineer**

**DATE: February 20, 2024**

**SUBJECT: 2024/2025 Greater than 20' Span Bridge Inspection Requirements**

In accordance with State Statute 84.17, all municipal bridges with a span length greater than 20' need to be inspected in accordance with WisDOT Policies. Bridges that are deficient will require annual inspections.

As in the past, our department will arrange a cooperative contract with a consultant to inspect these bridges as per WisDOT and Federal requirements. Enclosed is the bridge list for your municipality as well as an agreement for inspection services. Please review the bridge list for accuracy and note any bridges scheduled to be replaced in either 2024 or 2025. Bridges that are replaced in either of these years will require a WisDOT initial inspection within 90 days of the completed construction.

Pedestrian bridges, if any, are included in the attached list. These bridges are not required to be inspected under the statute; they are the local municipality's responsibility to maintain. If you do not wish to have them inspected, please indicate this and revise the agreement amount, or contact Brian Rice to get a revised version of this agreement.

The estimated cost of the inspections is \$400 per bridge for routine inspections, \$2,000 per bridge for underwater dive inspections, \$2,000 per bridge for fracture critical inspections, \$100 per bridge for an underwater profile inspection (measuring scour), \$200 for a scour plan of action plan (required for scour critical bridges), and \$200 for a Structure Inventory and assessment inspection (inventory all elements of the bridge). WisDOT and FHWA have recently made some significant changes to the inspection requirements. The Structure Inventory and Assessment (SIA) inspection now requires significantly more bridge elements to be documented. SIA inspections are required every 48 months and the new policies are required for all SIA going forward. The actual amount invoiced will be determined from prices submitted through the bridge RFP and will be billed after the work is completed.

During inspection the engineer will note deficiencies. If the deficiencies require further engineering analysis additional charges may be incurred. If additional bridge inspections are required by WisDOT, Dane County will add these to the Bridge Inspection RFP Contract and additional charges may be incurred. Any additional charges will be discussed with the municipality prior to the work being performed.

Please execute the enclosed agreement, note any changes or bridges to be replaced, and return it to us no later than March 15, 2024. It can be mailed to the above address, faxed to 608.266.4269, or scanned and e-mailed to [rice.brian@countyofdane.com](mailto:rice.brian@countyofdane.com).

Municipalities that have made or will be making other arrangements for these inspections need to inform the County, as to who will be performing the service and may disregard the enclosed agreement. A separate contract for such arrangement, is now required by WisDOT.

If you have any questions regarding the bridge inspection program, please contact Brian J Rice at 608.266.4037 or if Brian is not available, reach out to Charlene Schmid at 608.283.4897.

## AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Dane, hereinafter referred to as "COUNTY," and the Village of Windsor, hereinafter referred to as "MUNICIPALITY,"

WITNESSETH:

WHEREAS, pursuant to Sec. 83.035 and Sec. 66.0301, Wis. Stats. and Sec. 25.75 of the Dane County Ordinances, COUNTY is authorized to enter into agreements with local municipalities within the county relating to the financing, planning, establishing, improving, maintaining, using, regulating, vacating, and constructing of public ways within the county; and,

WHEREAS, MUNICIPALITY is desirous of having COUNTY perform work, more particularly described in Item 7 (Proposal/Estimate), on certain highways located within MUNICIPALITY'S jurisdiction;

NOW, THEREFORE, in consideration of the covenants and promises hereinafter set forth, COUNTY and MUNICIPALITY do agree as follows:

1. COUNTY will perform or cause to be performed the road work described in Item 7 (Proposal/Estimate) in a good and workmanlike manner. The road work shall be accomplished as directed by MUNICIPALITY.
2. Each month COUNTY shall supply to MUNICIPALITY a breakdown of all costs incurred by COUNTY in performing such work for the benefit of MUNICIPALITY. MUNICIPALITY shall forthwith pay to COUNTY the entire sum of all actual costs incurred by the COUNTY in the performance of its obligations under this agreement as set forth in Paragraph 5 herein, it being expressly understood by the parties hereto that the estimate set forth in Item 7 (Proposal/Estimate) is in no way a limitation upon reimbursement to COUNTY.
3. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes.
4. Non Discrimination. In the performance of services under the Agreement, each party agrees to abide by its own equal employment, non-discrimination and Affirmative Action requirements.
5. MUNICIPALITY shall pay its obligations under this Agreement within sixty (60) days of billing by COUNTY as specified in Item 2 above, and any obligations remaining unpaid after 60 days of billing shall bear interest at the rate of six percent (6%) per annum from the date of billing.
6. Actual costs incurred by COUNTY under this Agreement include any retroactive pay increases that may be granted to COUNTY employees performing this work.

7. Proposal/Estimate

Location: Those portions of the following road segments in the Village of Windsor :

Routine Bridge Inspections - 4 at \$400 \$1,600

Total estimated cost per Estimate Sheets (detailed and revised), on file with the Dane County Highway and Transportation Department. \$2,200

- 8. Each Party warrants for itself that it has complied with all necessary requirements to execute this Agreement, and the signatories to this Agreement represent that they have authority to enter into the Agreement on behalf of their respective Parties.
9. COUNTY and MUNICIPALITY agree that each will comply with all applicable state and federal laws in performing the work under this agreement, including but not limited to any applicable wage laws and public bidding laws.
10. The entire Agreement of the Parties is contained herein, and this Agreement supersedes any and all oral agreements and negotiations between the Parties relating to the subject matter hereof. The Parties expressly agree that this Intergovernmental Agreement shall not be amended in any fashion except in writing, executed by the Parties.

IN WITNESS WHEREFORE, MUNICIPALITY and COUNTY have executed this agreement effective as of the date when all parties hereto have affixed their signatures.

FOR THE MUNICIPALITY:

Signature of Robert E. Wipperfurth and Date 3-7-2024

Signature of Dennis J. Clark and Date 3-7-2024

If you would like to be notified by the consultant prior to inspections enter contact information here: Name Email Address Phone

Blank lines for entering contact information.

FOR THE COUNTY OF DANE:

Pamela Dunphy, P.E. Date Interim Highway Commissioner

**2024/2025 MUNICIPAL BRIDGE INSPECTION**

Structure No.	Road or Street	Location	R	FC	UWD	UWP	SP	SIA
B130261	Portage Road	0.1 Mile N Jct STH 19	1	0	0	0	0	1
B130282	Yahara Road	1.3 Mile S Jct CTH DM	1	0	0	0	0	1
B130559	Smith Road	1.8 Mile E Jct CTH I	1	0	0	0	0	1
B130890	Windsor Road	0.5M W JCT CTH CV	1	0	0	0	0	0

4 Routine Bridge Inspections at \$400	\$1,600
0 Fracture Critical Inspections at \$2,000	\$0
0 Underwater Dive at \$2,000	\$0
0 Underwater Profile at \$100	\$0
0 Scour Plan of Action at \$200	\$0
3 Structure Inventory and Assessment at \$200	\$600

Estimated Total **\$2,200**

\*IF TWO ROUTINE INSPECTIONS ARE LISTED FOR A BRIDGE AN ANNUAL INSPECTION IS REQUIRED DUE TO THE BRIDGE CONDITION. YOU WILL BE BILLED ONCE IN 2024 FOR THE FIRST INSPECTION AND A SECOND TIME IN 2025.

**THIS IS NOT AN INVOICE! THIS IS ONLY AN ESTIMATE. DANE COUNTY WILL BILL YOU FOR THE ACTUAL COSTS AFTER THE BRIDGE INSPECTIONS HAVE BEEN PERFORMED.**