

**VILLAGE OF WINDSOR  
VILLAGE BOARD RESOLUTION 2024-89**

**ADOPTING A STOP SIGN POLICY**

**WHEREAS**, the Village Board of the Village of Windsor finds it prudent to adopt a set of written guidelines to be applied in the policies and procedures of requests for the installation of stop signs; and

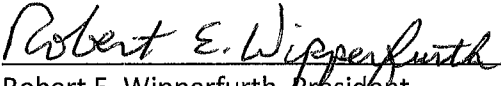
**WHEREAS**, the Public Safety Committee has reviewed and recommends approval of the Stop Sign Policy attached hereto as Exhibit A; and

**WHEREAS**, the Village Board finds the proposed policy, attached as Exhibit A, to be acceptable and in the public interest.

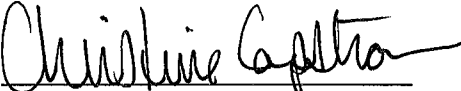
**NOW THEREFORE, BE IT RESOLVED**, by the Village Board of the Village of Windsor that it hereby approves and adopts said Stop Sign Policy set forth in Exhibit A.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor on November 7, 2024, by a vote of 5 in favor and 0 opposed.

**VILLAGE OF WINDSOR**

  
Robert E. Wipperfurth, President

**Attested by:**

  
Christine Capstran, Clerk

**Incorporated by Reference:**

Exhibit A: Stop Sign Policy



## Stop Sign Policy

### Overview

The installation of a stop sign can be an effective traffic control device when used under the right conditions. A stop sign is intended to help motorists, bicyclists, and pedestrians determine who has the right-of-way. The installation of an unwarranted stop sign can be a detriment to the safe operation of an intersection by motorists, bicyclists, and pedestrians.

A stop sign in the Village of Windsor is installed in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways. This manual is supplemented by the Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD). These manuals recognized that traffic control devices need to be uniform in meaning, design, usage, placement, and maintenance.

### Consideration

Unsignalized intersections represent the most common form of intersection right-of-way control. The type of traffic control device used at an unsignalized intersection should be the least restrictive and provide the appropriate level of safety and efficiency to motorists, bicyclists, and pedestrians. Traffic control devices, from least restrictive to most restrictive, include:

- No intersection control;
- Yield control;
- Minor road stop control; and
- All-way stop control.

This policy establishes a standardized process to evaluate a Service Request for the installation of a stop sign within the Village of Windsor. When reviewing the Service Request for a stop sign, the Public Safety Committee will consider the following factors:

- Motorists, bicyclists, and pedestrian traffic volumes on all approaches;
- Driver yielding behavior with regard to all modes of conflicting traffic;
- Number and angle of approaches;
- Approach speeds;
- Sight distance available on each approach;
- Reported crash experience; and
- The presence of a grade crossing near the intersection.

Beyond the guidance provided by the MUTCD and WMUTCD, studies have shown that a stop sign should not be used for speed control.

### **Request**

If you believe that an unsignalized intersection in the Village of Windsor warrants the installation of a stop sign, please submit a Service Request at [windsorwi.gov/submit](http://windsorwi.gov/submit).

### **Review Process**

To determine if an unsignalized intersection warrants the installation of a stop sign, the Village of Windsor will complete the following review process:

- Step #1 – Resident submits a Service Request.
- Step #2 – Village staff reviews the Service Request at a Department Head meeting.
- Step #3 – Village staff presents Service Request at a Public Safety Committee meeting.
- Step #4 – Public Safety Committee makes a recommendation to Village Board.
- Step #5 – Village Board takes final action.
- Step #6 – Village staff conveys final action to resident.