



VILLAGE OF WINDSOR DIRECT SELLERS PERMIT APPLICATION

Each and every member of a group conducting sales must file a separate application form

Applicant Information:

Name: _____

Address (Permanent): _____

Address (Temporary): _____

Phone: _____ Email: _____

Date of Birth: _____

Business Information:

Name: _____

Address: _____

Phone: _____

Temporary Address from which business will be conducted (if any): _____

Temporary phone number from which business will be conducted (if any): _____

Nature of business and description of goods/services offered: _____

Method of delivery of goods (If applicable): _____

Where is business to be carried on (Residential/Commercial): _____

License Period (dates and times) From: _____ To: _____

Vehicle to be used by applicant:

Make: _____ Model: _____ Year: _____

License No. _____ State: _____ Exp. Date: _____

Driver's License # _____ State: _____ Exp. Date: _____

Previously Conducted Similar Business:

1. City/Town: _____ State: _____

2. City/Town: _____ State: _____

3. City/Town: _____ State: _____

VILLAGE OF WINDSOR DIRECT SELLERS PERMIT APPLICATION

I attest that I **have not been convicted** of any crime or ordinance violation related to the transient merchant business within the last five (5) years.

Signature: _____ Date: _____

Or, I attest that I **have been convicted** of a crime or ordinance violation related to the transient merchant business within the last five (5) years.

Nature of Offense: _____

Place of Conviction _____

Signature: _____ Date: _____

Location Where Applicant Can Be Contacted At Least Seven (7) Days After Leaving Village of Windsor:

City/Town: _____ State: _____ Phone: _____

Applicant must present to the Village Clerk:

_____ Copy of current driver’s license or other proof of identification that includes a photograph of applicant.

_____ Current valid Wisconsin Department of Revenue Seller’s Permit.

_____ Current auto insurance declaration page for coverage in force for the entire license period.

_____ Written consent from the owners of all private property upon which it intends to operate (if applicable).

_____ State certificate of examination and approval from an inspector of the sealer or weights and measures from the Wisconsin Department of Agriculture, Trade and Consumer Protection, where the applicant’s business requires use of weighing and measuring devices approved by State authorities.

_____ Every applicant for a license who is not a resident of the County, or who is such a resident and represents businesses or organizations whose principal place of business is located outside of the state of Wisconsin, shall file with the Village Clerk a surety bond for a term of one (1) year from the date of issuance of the license, running to the Village in the amount of \$5,000 with surety acceptable to the Village Finance Director.

\$100.00 – Registration Fee

Please make checks payable to: Village of Windsor

Registration fee shall be paid prior to the issuance of the permit and prior to sales activity commencing. The permit fee shall be doubled in the event sales activity is started prior to issuance of a permit.

Receipt# _____

Temporary Permit # If Issued: _____

Result of investigation: I hereby APPROVE/DISAPPROVE the issuance of a license to this applicant

Village Clerk Signature: _____ Date: _____

Fire Department Notified

Police Department Notified